



Approved
02-20-14

OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS

Board Meeting Minutes

Thursday, November 21, 2013
Department of Libraries
1:00 PM

The agenda was posted at 421 Northwest 13th Street, Colcord Building, Oklahoma City, Oklahoma on Wednesday, November 20, 2013 at 10:00 AM.

Call to Order

The meeting was called to order by Chair Ann Cameron at 1:05 PM.

Members Present

Marci Brueggen, Ann Cameron, Edd Rhoades for Terry Cline, Kathy Cronemiller (1:10-2:20), Phil Dessauer (1:12), Marny Dunlap, Kay Floyd, Ed Long (1:10) for Nico Gomez, Barbara Hankins, Bob Harbison, Kermit McMurry for Glen Johnson, Lesli Blazer for Ed Lake, Janet McKenzie, Susan McVey, Vaughn Clark for Larry Parman, Ray Potts, Curtis Calvin for Dan Schiedel, Janet Karner for Robert Sommers, Jay Weatherford, Amy Chlouber for Terri White, and Amy Tate for Stephan Wilson

Members Not Present

Teri Brecheen for Janet Barresi, Caren Calhoun, Somerlyn Cothran, Bill Doenges, Nina Gonzales, Andrea Hall for Michael O'Brien, Treasa Lansdowne for Lisa Smith and Annie Van Hanken

Staff Present

Debra Andersen, Peggy C. Byerly, Megan Tyler, Nicole Boyles, Stephanie Mendenhall, Hailey Altom, Alexandra Bohannon, Lori Lake and Rosalee Rife

Approval of October 2013 Minutes

Ann Cameron asked everyone to review the October 17, 2013 minutes.

A motion was made by Susan McVey to accept the minutes as written. Jay Weatherford seconded the motion and all members present voted by acclamation. Motion passed.

Finance Report

- Stephanie Mendenhall reported on the OPSR budget as of September 30, 2013. The full year FY2014 month budget is \$1,657,345 and the year-to-date Expenditures are \$292,089. The fiscal year 2014 month percentage year-to-date budget is 70.5% and the overall percentage to budget is 17.6%.
- The final Oklahoma SECAC budget to actual expenditures report for August 1, 2013 through July 31, 2013 is: the federal budget is \$1,670,882.00, the actual federal is \$1,649,506.74, federal percentage to budget is 98.72%, budget state match is \$3,898,725.00, the actual state match is \$3,898.725.00, and the state match percentage to budget is 100.0%.

Rosalee Rife was presented a pin for her five years with UCO.

Presentation

Naneida Lazarte Alcala and Krista Schumacher from the Office of Planning, Research and Statistics (OKDHS) presented on the "Oklahoma School Readiness Reach-by-Risk Index (SRRI) 2013". Please refer to the handout.

Updates

• *Public Engagement Workgroup*

- Curtis Calvin reported that at the last meeting they discussed and are currently evaluating the current and previous marketing plan
 - Identified two user groups that required different messaging
 - Parents
 - Legislatures and partners
 - Discussed branding which would link the names Smart Start Oklahoma and Oklahoma Partnership for School Readiness to create a sense of consistency and recognition
 - Next steps:
 - Develop a brand new guide that will unify those two names and present to the board for a vote
 - Create an overall marketing/public engagement campaign for the various users
 - Important dates discussed were the Week of the Young Child on April 6 to 14, 2014 and the Day at the Capitol which is on April 8, 2014 (Smart Start will be promoting it as Early Childhood Day in conjunction with Childhood Abuse Prevention Day)
 - Next meeting is scheduled for January 22, 2014 at 3:30

• *Data Systems and Coordination Workgroup*

- Edd Rhoades reported that they did not meet in November – upcoming meeting on Thursday, December 5, 2013

• *Community Mobilization Workgroup*

- Kathy Cronemiller referred the update to Megan Tyler during her Community report

• *Quality, Access, Standards and Accountability Workgroup*

- Lesli Blazer reported that they have not met since last board meeting, but some of the Workgroup members are working with the Department of Education on aligning the Pre-K standards to the Oklahoma Academic Standards

• *Professional Development and Workforce Workgroup*

- Kay Floyd reported that they last met on October 1, 2013 and nothing has changed
 - Their recommendation that they pulled back will be a work in progress
 - The next meeting will be January 9, 2014 at 10:00 at the History Center
 - At that meeting they will be using the new ABLe Change Framework process for the agenda in order to track their progress
 - They have gathered a lot of information and now they want to know what to do with it

• *Special Populations*

- Amy Tate reported that they have received an update on the ACF Child Welfare Grant

• *Finance Committee*

- Finance Committee presented recommendation for a budget for additional one-time funding. The Executive Committee will meet to review and approve their recommendation.

• *Child Care Ad Hoc Committee*

- The workgroup is hoping to compile all the gathered information and data into a comprehensive report soon
- They are meeting on a regular basis

• *Early Literacy Ad Hoc Committee*

- Rescheduled their November meeting to December 3, 2013
- Will report in February 2014

• *Policy and Workgroup Coordination Workgroup*

- At the last meeting, there was a discussion about the one recommendation that the board decided on to give to the Governor – the other recommendations were also important and the information gathered will be used going forward

Community Report

Megan Tyler presented an update on activities underway in Smart Start Oklahoma local projects:

- A follow-up ABLLe Change Framework training was held on November 14 and 15, 2014
 - The Inasmuch Foundation provided funding for this training
 - This training built upon the May ABLLe training
 - The Framework provides communities with a meaningful process set of tools to identify problems that exist within their local early childhood system
 - All the communities will be implementing the ABLLe framework with their local coalitions over the next year
- As per feedback from the annual contract meeting in August, four quarterly face-to-face meetings with the communities will be scheduled in 2014. Three of the meetings are planned to be held in Oklahoma City and the fourth will be a regional meeting. Those meetings are tentatively scheduled for March, June, August and November

Ann Cameron reported that she had attended the training and observed very noticeable enthusiasm for this process with the communities and she heard reports that the coalitions were very engaged. Ann hopes the Board will become more familiar with this process.

Ann also asked that the Board members try to attend at least one of the four quarterly meetings to get to know the communities better.

Discussion followed about getting the board a more formal training in the ABLLe Framework process.

Foundation Report

Nicole Boyles passed out two handouts - Smart Start Oklahoma Joins the #GivingTuesday Movement and Announcing TWO challenge Grants for Reading Begins at Home.

- #GivingTuesday
 - A challenge grant has been issued from the Kerr Foundation, matched by Public Service Company of Oklahoma for Reading Begins at Home. Dollars raised in December will be used as a match for this grant.
 - It is not only fundraising for Smart Start Oklahoma but it is also raising awareness of Smart Start and our cause in getting children school ready
 - Nicole encouraged all the board members to donate to the Foundation as some grants require 100% participation by the Foundation Board and it reflects well if the OPSR Board members are also 100% giving.

Executive Director's Report

Please refer to the handout – Executive Director Report

- Early Learning Standards
 - The State Department of Education is working on Pre-K language/literacy and math standards and we are supporting development to align with early learning standards.

Chair Comments

- Working on a meeting with Governor Fallin either in December or January
- Have a meeting scheduled with Robert Sommers, Cabinet Secretary of Education and Workforce Development, on December 17, 2013
 - Still room for your input on the recommendations so you can still contact Ann Cameron or Debra Andersen
- The Annual Report was emailed to the board
 - Ann read the recommendation to the governor

- All the recommendations from the Workgroups are being kept and work is moving forward on the other high quality recommendations
- Thanks to the Potts Family Foundation for the 'Remembering Ramona' event
- Ann attended an OICA event where she was able to make contact with some legislators
 - The 2014 Meeting Dates schedule is in the packet – please mark your calendars for next year
- For the board members whose terms are expired, the Governor's office has asked that everyone re-apply to be a board member
 - Contact Rosalee Rife if you need help finding the site where you apply

Announcements

No announcements

New Business

No new business

Adjournment

Ann Cameron adjourned the meeting at 3:08 PM.

Next meeting:

The next meeting will be Thursday, February 20, 2014 at 1:00 p.m. at the Department of Libraries.