

Approved  
Dec. 11, 2014



## **OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS**

### **Board Meeting Minutes**

Thursday, September 18, 2014

Department of Libraries

1:00 PM

**The REVISED agenda was posted at 421 Northwest 13<sup>th</sup> Street, Colcord Building, Oklahoma City, Oklahoma on Tuesday, September 16, 2014 at 4:00 PM.**

#### **Call to Order**

The meeting was called to order by Ann Cameron at 1:04 PM.

#### **Members Present**

Victoria Bartlett, Ann Cameron, Edd Rhoades for Terry Cline, Andrea Hall for Joe Cordova, Somerlyn Cothran, Kathy Cronemiller, Phil Dessauer, Bill Doenges, Marny Dunlap, Kay Floyd, Ed Long for Nico Gomez, Bob Harbison, Kermit McMurry for Glen Johnson, Marcia Karns, Lesli Blazer for Ed Lake, Janet Karner for Marcie Mack, Susan McVey, Ray Potts, Sarah Roberts, Curtis Calvin for Dan Schiedel, Treasa Lansdowne for Lisa Smith, Anthony Stafford, Jay Weatherford, Amy Chlouber for Terri White, Amy Tate for Stephan Wilson, Debra Andersen

#### **Members Not Present**

Janet Barresi, Jennifer McCord, Larry Parman, Ryan Posey, Annie Van Hanken

#### **Staff Present**

Peggy Byerly, Stephanie Mendenhall, Cyd Roberts, and Megan Tyler

#### **Welcome to New OPSR Board Members**

Ann Cameron announced the recent Governor appointments and reappointments and welcomed all new board members. Each new member introduced him/herself.

#### **Approval of May 2014 Minutes**

Ann Cameron asked everyone to review the May 15, 2014 minutes.

*A motion was made by Marny Dunlap to accept the May 15<sup>th</sup> meeting minutes as written. Edd Rhoades seconded the motion. The motion passed by acclamation with an abstention from Ed Long.*

#### **Finance Report**

- Andrea Hall presented the OPSR FY14 Financial Status Report as of June 30, 2014. The YTD budget for the organization was \$1,780,480 and YTD expenditures were \$1,570,275 for a percentage to budget of 88.2%

- Stephanie Mendenhall provided a brief update on final fiscal year expenditures with the community contract expenditures finalized. The YTD expenditures for the communities were now \$1,184,546 out of a budget of \$1,242,446 reflecting a percentage to budget of 95.3%. This placed the organization YTD expenditures at \$1,684,350 for a final percentage to budget of 94.6%.

### **Revised By-Laws Distribution**

Ann Cameron presented the final updated version of the board by-laws to the group.

### **Election of OPSR Board Secretary**

Ann Cameron explained that a new secretary would be needed due to changes brought on by new Governor's appointments.

*Ann Cameron presented a motion on behalf of the Executive Committee to nominate Marny Dunlap for the position of board secretary through June 2015 and asked if there were any further nominations. Susan McVey seconded the motion for the nomination of Marny Dunlap. The motion was passed by acclamation.*

### **FY 16-FY18 Community Mobilization Contract**

Ann Cameron presented the Finance and Executive Committee recommendations.

*Ann Cameron presented a motion on behalf of the Executive Committee to approve the Scope of Work and the budget for FY15 as proposed. Further the committee recommends the board consider Option 1 with the following changes:*

- *Increasing the maximum award amount from \$90,000 to \$100,000*
- *Require a tiered match requirement of 20% for funding requested between \$70,000 and \$100,000 and 10% for funding requested under \$70,000*
- *20% of the match must be cash*

*Susan McVey seconded the motion and discussion began.*

*Jay Weatherford proposed an amendment to the original motion to reflect in the scope of work that a preference be placed on communities with higher risk factors such as the number of children in child welfare, low income, low access to resources, high teen pregnancy, children with disabilities and special needs. Marny Dunlap made a friendly amendment to include high populations of English-language-learners as an additional risk factor. Lesli Blazer made an additional friendly amendment to use risk indicators noted in the SRRI. Kathy Cronemiller seconded the motion which was then passed with one abstention.*

Phil Dessauer stated for the record the following concern: the expectations of the scope are unreasonable and it would reflect poorly on the board to require them.

*Jay Weatherford proposed an amendment to the original motion to adjust the match requirement so that 20% of the required match be cash and up to 80% of the required match be in-kind. Kay Floyd seconded the proposed amendment and it was passed with one abstention.*

The original motion made by Ann Cameron on behalf of the Executive Committee and seconded by Susan McVey and including the two previous amendments was passed with one "no" and two abstentions.

### **Board Member Expectations**

Ann Cameron presented the Board Member Expectation document for discussion.

*Kay Floyd made a motion to remove item #7 from the Board Member Expectations document. Treasa Lansdowne seconded the motion which was then passed by acclamation.*

*Treasa Lansdowne made a motion to remove item #8 from the Board Member Expectations document. Jay Weatherford seconded the motion which was then passed by acclamation.*

*Kay Floyd made a motion to add “or Foundation Board” to item #2 of the Board Member Expectations document. Kathy Cronemiller seconded the motion which was then passed by acclamation.*

*Treasa Lansdowne made a motion to change the last sentence of the Board Member Expectations document to read “I have read and understand the terms of the Expectations and accept them.” Kay Floyd seconded the motion which was then passed by acclamation.*

*Kathy Cronemiller made a motion to accept the newly revised Board Member Expectations document. Kay Floyd seconded the motion which was then passed by acclamation.*

### **Smart Start Oklahoma Branding**

*Curtis Calvin made a motion to approve the recommendation from the Public Engagement Work Group that the following community branding language be included in the new contract.*

- *New Smart Start Oklahoma communities shall use the naming format, “Smart Start [insert community name here]” (e.g. Smart Start Woodward)*
- *Any existing Smart Start Oklahoma community that deviates from the “Smart Start [insert community name here]” naming format shall include, “A Smart Start Oklahoma Community” (e.g. JumpStart Tulsa a Smart Start Oklahoma Community)*

*Ray Potts seconded the motion which was then passed by acclamation.*

### **Break**

### **Presentation**

Mr. Patrick B. McGuigan gave a presentation entitled *State of Play: A discussion of Oklahoma education policy, including early childhood education: Why some Oklahomans are ambivalent and what you/we can do about it.*

### **Community Report**

Megan Tyler updated the board about the 2014 Quarterly Community Meetings.

### **Foundation Report**

Debra Andersen provided a brief update on OPSR Foundation activities and opportunities such as a recent request for application to the Kellogg Foundation. In addition she announced that the Pew Home Visiting Campaign stakeholder meeting will take place at MetroTech on Wednesday, September 24, 2014 at 8:00am. Finally, she announced Janet McKenzie had been invited to join the Foundation board.

### **Executive Director’s Report**

Debra Andersen announced the addition of two new employees – Sarah Ashmore as the Research and Evaluation Coordinator and Debby Guthrie as the Administrative Specialist – and plans for the addition of a Grants Coordinator. Debra provided a brief update on the completion of the ELQA study and explained that a presentation to the board would likely occur at the February meeting. Finally, she spoke briefly about the advocacy meeting that was held in July and the direction of those efforts going forward.

#### **Chair Comments**

Ann Cameron thanked the board for their thoughtful work on the community contract discussions. She also thanked the staff for their support under such challenging circumstances with open positions in the office.

#### **Announcements**

- Reach Out and Read – Marny Dunlap spoke about the program and passed out an AAP policy document outlining the organizations support of Reach Out and Read.
- Paula Koos announced that there was still time to contact Senator Coburn to encourage him to vote on the CCDBG bill.

#### **New Business**

No new business

#### **Adjournment**

Ann Cameron adjourned the meeting at 3:55 PM.

#### **Next meeting:**

The next meeting will be Thursday, December 11, 2014 at 1:00 PM at the Oklahoma Department of Libraries, Oklahoma City.